



NAMPA CHRISTIAN SCHOOLS

11920 W. Flamingo Ave.

Nampa, ID 83651

(208) 466-8421

Vice Principal/Athletic Director

General Description

Job summary: Nampa Christian schools is seeking a highly qualified professional to fill the roles of Vice Principal and Athletic Director for the 2017-2018 academic year.

Reports to: High School Principal.

Evaluated: An annual written evaluation is provided by the High School Principal.

Type of position: This is a contracted, full-time exempt employee paid on a salaried basis.

Required Spiritual Qualities

It is expected that the Vice Principal/Athletic Director will ...

- Acknowledge Christ as Savior and seek to live life as His disciple.
- Believe the Bible to be the only inspired, infallible, authoritative, inerrant Word of God—our standard for faith and practice.
- Believe and actively support the school's statement of faith.
- Demonstrate a desire for spiritual growth as evidenced by his or her prayer life, Bible study, and spiritual outreach to others.
- Be a Christian role model in attitude, speech, and actions toward others (Luke 6:40). This includes being committed to God's biblical standards for sexual conduct.
- Evidence the fruit of the Spirit in dealing with people.
- Share the Christian faith with others.
- Have a Christ-centered home.
- Actively participate in a local Bible-believing church.

Required Professional Qualities

It is expected that the Vice Principal/Athletic Director will ...

- Hold an administrative certification and/or is enrolled in a program to obtain an administrative certification. Have or obtain Athletic Director certification courses.
- Hold ACSI certification or be willing to participate in a program to complete the

requirements for certification within a specified time period.

- Have experience as a head coach or high school coach for several years.
- Have extensive leadership experience, such as Department Head or Dean of Students.
- Possess evidence of adequate budget preparation and management.

Required Personal Qualities

It is expected that the Vice Principal/Athletic Director will ...

- Demonstrate sensitivity toward staff, parents, volunteers, and children, and an ability to effectively interact with them.
- Meet everyday stress with emotional stability, objectivity, and optimism.
- Understand the importance of discernment, discretion, and confidentiality in the operation of the school.
- Develop and maintain rapport with students, parents, and staff by treating others with courtesy, patience, friendliness, dignity, respect, and a good sense of humor.
- Defend principles and conviction in the face of pressure and partisan influence.
- Recognize her or his mistakes and take measures to correct them.
- Be a team player.
- Use acceptable English in written and oral communication. Speak with clear articulation.
- Respectfully submit and be loyal to constituted authority.
- Make an effort to appreciate and understand the uniqueness of the community.
- Place her or his school ministry ahead of other jobs or volunteer activities.
- Maintain a personal appearance that is a Christian role model of cleanliness, modesty, and good taste consistent with school policy.